

**ARTICLE 6:  
Coaches Responsibilities and Requirements**

**6.1 COACHING CERTIFICATIONS**

All CAA coaches, whether paid or volunteer, must complete all certification requirements in order to coach any CAA contest. These certificates must be current and valid.

**6.1.1** These certifications need to be completed only once.

**6.1.2** The League suggests that a coach should also complete sport-specific courses.

**6.1.3** School is responsible for collecting and storing this certification and, if necessary, will need to immediately submit documents to the League if requested.

**6.2 NFHS “Fundamentals of Coaching” or Positive Coaching Alliance “Double Goal Coach”** - All coaches must complete one of the listed courses.

**6.3 CONCUSSION AWARENESS** - All Coaches must complete NFHS “Concussion in Sports”

**6.4 NFHS First Aid, Health and Safety** - Head coaches must complete the NFHS First Aid, Health & Safety course. The CAA recommends that all other coaches, whether paid or volunteer, also complete this course.

**6.4.1** School is responsible for collecting and storing this document.

**6.5 NFHS Protecting students from abuse** - Head coaches must complete this course as part of the certification process. The CAA recommends that all other coaches, whether paid or volunteer, also complete this course.

**6.5.1** School is responsible for collecting and storing this document.

**6.6 Background Check** - Coaches are expected to have a valid background check on file with the member school they are coaching at.

**6.6.1** Level 1 Fingerprint card

**6.6.2** Crimeshield or trusted employee

**6.6.3** If a background check is in process and the season is starting, the school must assign a staff member who is already cleared to be at all practices and games until the card is issued

**6.7 SPORTSMANSHIP** • Coaches are expected to maintain high standards of sportsmanship and behavior at all CAA events. Please refer to Article 12 regarding Sportsmanship.

**6.7.1** Coaches are expected to uphold the current version of the NFHS rules and regulations or Articles within our constitution for a specific sport or activity.

**6.7.2** Refer to Article 12 regarding the coach ejection procedures from a CAA contest.

**6.8 COACHES MEETING** All Coaches (or their representative) must attend the seasonal coaches meeting for any sport(s) he/she coaches.

**6.9 Head Coach**

**6.9.1** The head coach will become “Certified” when all courses are completed and in the possession of the school administration.

**6.9.1.1** Must complete one of the two coaching certifications listed above in section 6.2

**6.9.1.2** Must complete NFHS “Concussion Awareness” listed above in section 6.3

**6.9.1.3** Must complete NFHS “First Aid, Health and Safety” course listed above in section 6.4

**6.9.1.4** Must complete NFHS “Protecting students from abuse” course listed above in section

**6.9.2** This must be completed before the first practice of the season.

**6.10 Assistant Coaches**

**6.10.1** Must complete one of the two coaching certifications listed above in section 6.2.

**6.10.2** Must complete NFHS “Concussion Awareness” listed above in section 6.3

**6.11** Schools failing to comply with the guidelines defined in Article 6 will be held accountable per the guidelines established in Article 10