#### **ARTICLE 6:**

# **Coaches Responsibilities and Requirements**

### **6.1 COACHING CERTIFICATIONS**

All CAA coaches, whether paid or volunteer, must complete all certification requirements in order to coach any CAA contest. These certificates must be current and valid.

- **6.1.1** These certifications need to be completed only once.
- **6.1.2** The League suggests that a coach should also complete sport-specific courses.
- **6.1.3** School is responsible for collecting and storing this certification and, if necessary, will need to immediately submit documents to the League if requested.
- **6.2 NFHS "Fundamentals of Coaching" or Positive Coaching Alliance "Double Goal Coach" -** All coaches must complete one of the listed courses.
- **6.3 CONCUSSION AWARENESS** All Coaches must complete NFHS "Concussion in Sports"
- **6.4 NFHS First Aid, Health and Safety** Head coaches must complete the NFHS First Aid, Health & Safety course. The CAA recommends that all other coaches, whether paid or volunteer, also complete this course.
  - **6.4.1** School is responsible for collecting and storing this document.
- **6.5 NFHS Protecting students from abuse** Head coaches must complete this course as part of the certification process. The CAA recommends that all other coaches, whether paid or volunteer, also complete this course.
  - **6.5.1** School is responsible for collecting and storing this document.
- **6.6 Background Check** Coaches are expected to have a valid background check on file with the member school they are coaching at.
  - **6.6.1** Level 1 Fingerprint card
  - **6.6.2** Crimeshield or trusted employee
- **6.6.3** If a background check is in process and the season is starting, the school must assign a staff member who is already cleared to be at all practices and games until the card is issued
- **6.7 SPORTSMANSHIP** Coaches are expected to maintain high standards of sportsmanship and behavior at all CAA events. Please refer to Article 12 regarding Sportsmanship.

- **6.7.1** Coaches are expected to uphold the current version of the NFHS rules and regulations or Articles within our constitution for a specific sport or activity.
- **6.7.2** Refer to Article 12 regarding the coach ejection procedures from a CAA contest.
- **6.8 COACHES MEETING** All Coaches (or their representative) must attend the seasonal coaches meeting for any sport(s) he/she coaches.

### 6.9 Head Coach

- **6.9.1** The head coach will become "Certified" when all courses are completed and in the possession of the school administration.
  - **6.9.1.1** Must complete one of the two coaching certifications listed above in section 6.2
  - **6.9.1.2** Must complete NFHS "Concussion Awareness" listed above in section 6.3
  - **6.9.1.3** Must complete NFHS "First Aid, Health and Safety" course listed above in section 6.4
  - **6.9.1.4** Must complete NFHS "Protecting students from abuse" course listed above in section
- **6.9.2** This must be completed before the first practice of the season.

## **6.10 Assistant Coaches**

- **6.10.1** Must complete one of the two coaching certifications listed above in section 6.2.
- **6.10.2** Must complete NFHS "Concussion Awareness" listed above in section 6.3
- **6.11** Schools failing to comply with the guidelines defined in Article 6 will be held accountable per the guidelines established in Article 10