CAA Esports Registration Guide

For Athletic Directors and esports coaches at CAA member schools. Your team is only on the CAA schedule once it is enrolled in a CAA league on PlayVS, under the CAA season (Winter 2027). Registering with the CAA alone does not place your team on the schedule.

Athletic Directors: please stay involved until your coach confirms enrollment (see Step 4).

Step 1: Register with the CAA

Complete the CAA's esports registration for your school by the CAA's deadline. Include both your Athletic Director and your esports coach as contacts. Billing for CAA esports is handled through the CAA.

Step 2: Enroll your teams on PlayVSStep 2: Enroll your teams on PlayVS

Do this by the PlayVS enrollment deadline. For Winter 2027, that was 10/16/2026 at 11:59 PM PT.

1. Log in at app.playvs.com and go to Manage Teams.
2. At the top of the page, **select Winter 2027**. CAA leagues only appear under Winter 2027. If you stay on Fall 2026, you will only see paid PlayVS leagues.
3. Click **Create Team** for each title, if you haven't already.
4. Click **Manage Enrollments**, open the drop-down for each team and choose the **Arizona CAA** league for your level (High School or Middle School).
5. Select your school's break week, then click **Update Enrollment**.
6. Verify your players under **My School > Players**, then add them to each team's roster.

Full walkthrough with screenshots: Enrollment Steps.

Step 3: Payment

For 2026 - 2027, CAA schools do not pay PlayVS for CAA leagues. Billing is handled through the CAA.

If you see a payment prompt (a "Program Access" pop-up):

- You are most likely on the **Fall 2026** view and enrolling in a paid PlayVS league, not a CAA league.
- Click **Back**. **Do not unenroll your team.**
- Switch the season at the top of Manage Teams to **Winter 2027** and enroll in the Arizona CAA league there.
- Still seeing it? Contact PlayVS Support before making any changes (Step 5).

Step 4: Confirm your enrollment

Coaches should check both of the following after enrolling, then let their Athletic Director know.

- In **Manage Teams**, with **Winter 2027** selected, each team shows an **Arizona CAA** league (High School or Middle School), not a PlayVS regional league.
- Your school appears on the public CAA league page for each title:

- High School Mario Kart 8 Deluxe · High School Smash Ultimate
- Middle School Mario Kart 8 Deluxe · Middle School Smash Ultimate

Two weeks before the season starts, PlayVS sends the CAA a list of member schools that registered but aren't enrolled yet. If your school is on it, the CAA will contact you.

Step 5: Before you withdraw or change an enrollment

Don't unenroll a team without checking first. Once enrollment closes, a team that is unenrolled can't be added back to the CAA schedule.

Question	Contact
Payment prompts, enrollment, rosters, platform help	PlayVS Customer Experience: support@playvs.com or live chat in the PlayVS app
CAA registration, membership, billing	CAA: Melissa Lachvayder, mlachvayder@azcaapreps.com
Withdrawing or changing an enrollment	Email both, and copy your Athletic Director

Winter 2027 at a glanceWinter 2027 at a glance

PlayVS enrollment	8/14/2026 to 10/16/2026, 11:59 PM PT
Regular season	Weeks of 11/2/2026 to 2/8/2027 (11 matches)
Playoffs	Week of 2/15/2027
Match days (4:00 PM Arizona time)	Monday: Marvel Rivals (HS only) · Tuesday: Smash Ultimate · Thursday: Mario Kart 8 Deluxe
Championships	In person at ALA Technologies, Mesa (date TBD)

Teams that forfeit three or more regular-season matches aren't eligible for playoffs.

Helpful links: Arizona CAA Winter '27 Schedule · Enrollment Steps · CAA Esports · PlayVS Help Center