



In accordance with the Canyon Athletic Association (CAA) Constitution, a meeting of the membership was held on Wednesday, March 25th, 2026, at the Doubletree - Phoenix North

The Executive Board President called the meeting to order at 9:00 AM

Executive Board Member Attendance:

Erik Gray - Premier Prep Online Academy
Josh Leon - Legacy Traditional Schools
Myles Jackson - Southwest Leadership Academy
Nikki Foster - Leading Edge Academy
Troy Miletta - Heritage Elementary
Tyler Olsen - AZ Compass Prep
Vacant seat

Staff in Attendance

Randall Baum, Executive Director
Melissa Lachvayder, Executive Assistant (temp)
Alan Weber, Finance Director
Shayla Henderson, Finance Assistant
Shannon Eastin, Commissioner of Officials
Pete Corrado, Sports Administrator

MEMBER ATTENDANCE:

<u>MEMBER SCHOOL:</u>	<u>First Name</u>	<u>Last Name</u>
Telesis Prep	Dan	Kuch
Imagine Prep Coolidge	Nathan	Powell
El Dorado High School	Adrian	Elosegui
Say with community partners	CJ	Freas
American heritage academy Cottonwood	Jake	McCune
BASIS Mesa	Rachael	Shiver
Skyline Prep	Jamarei	Bryant
LFPA	Brian	Echols
Arcadia Christian Academy	Cory	Tubbs
Alta Vista High School	Sean	Tapley
Big House Christian Academy	Natasha	Brady
Sequoia Charter & Eastmark	Brittany	Takapu
Our Lady of the Sun	Peter	Reiss II
Ville de Marie	Michael	Morneau
Arizona Cultural Academy	Terrence	Harper
West Phoenix High School	Jose	Colio
Phoenix College Prep Academy	Kevyn	Lowell
Ala applied tech	Victor	Humphrey
Phoenix College	Kevyn	Lowell
Western	Adrian	Espana
Arcadia Christian Academy	Kate	Love
Sonoran Science Academy Phoenix	Germel	Harkless

Berean Academy	Bryan	Shack
ASU Prep South Phoenix HS	Patrick	Gibbs
Skyline Gila River	Daveda	Taylor
EVAC	Jason	Fender
BASIS Phoenix	Ashley	Crenshaw
Maricopa Institute of Technology	Phil	Gilmer
Thunderbird Adventist Academy	Alex	Smith
Trinity Christian School	Tyler	Nelson
Sonoran Science Academy Phoenix	Germel	Harkless
Gateway Early College High School	Blas	Guillen
Maricopa Christian Academy	April	Martinez
Roosevelt Prep	Carl	Wunsch
West Valley Christian	Bryan	Timmer
Mission Heights	Bart	Bielski
Arizona School for the Arts	Alexander	Lalagos
Arizona School for the Arts	Alexander	Lalagos
New Way Academy	Campbell	MacDonald
Arrowhead Christian	Chandler	Russell
Paradise Valley Christian Prep	Matthew	Haeger
BASIS Ahwatukee	Dave	Ribbens
Sequoia pathfinder academy at Verrado way	Steven	Ortiz
Wickenburg Christian Academy	Angela	Egan
ASU prep Poly	Angie	Obert
PS Academy	Jay	Gray

BASIS Chandler	Dave	Ribbens
A Plus	Mathew	Reese
Tri-City Christian Academy	Jason	McDonnell
Ridgeline Academy	Robin	Nickolite
Flagstaff Christian School	Tabor	Barrick
91st Psalm Christian	Patrice	Dmitriyev
Basis Peoria	Thomas	Dagostino
ASU Prep Phx	Taylor	Wells
Western School of Science and Technology	Miguel	Palacios
Harvest Preparatory Academy	Lavinia	Zela
Iron Prep Academy	Keaton	Harris
Paideia Liberal Arts	Jessica	Delbridge
Harvest Prep Academy	Evelyn	Mejia
Ajo Unified School	Maria	Lopez
The Jones-Gordon School	Reid	Blakey
Ajo Schools	Lisa	Coyle
Leading Edge Academy GEC	Nikki	Foster
Imagine prep superstition	Robert	McCormick
BASIS Mesa	Rachael	Shiver
Carefree Christian Academy	Josh	Manning
Ridgeline Academy	Keven	Barker
BASIS Prescott	Jaime	DeJoseph

BOARD MEETING MINUTES

On a motion made, seconded, and carried by the Executive Board, the 25-26 Constitution Meeting opened at 9:00 am.

Executive Board President (Erik Gray, Premier Prep Online Academy):

Good morning, and welcome to our Annual CAA Athletic Directors Constitution Meeting.

On behalf of the Executive Board, I would like to sincerely thank each of you for being here and for your continued commitment to education-based athletics across our association. Your leadership at your respective schools is what drives the success of our student-athletes and strengthens our CAA community.

I would also like to take a moment to recognize and thank the CAA staff for their ongoing dedication and hard work. Their behind-the-scenes efforts ensure that our programs, events, and governance processes continue to operate at a high level in support of our member schools.

We appreciate your engagement in today's meeting as we work collaboratively to review, refine, and strengthen our Constitution and Bylaws for the benefit of all.

Executive Board Vice President (Myles Jackson, Southwest Leadership Academy):

Good morning, everyone, and thank you again for being here today. We appreciate your time, your professionalism, and your willingness to be part of this important process.

As we begin, I would like to briefly review the norms for today's meeting. Our goal is to ensure a productive, respectful, and efficient discussion as we work through the proposed items.

- Please be respectful of all speakers and perspectives
- Allow individuals to finish their comments before responding
- Keep discussions focused and relevant to the item at hand
- Follow established procedures for motions, discussion, and voting
- Be mindful of time so we can cover all agenda items

We are here to collaborate and make decisions that best serve our student-athletes and member schools.

Thank you again for your commitment to the CAA.

Executive Director – State of the CAA Address

Good morning, and thank you again to our Executive Board, our Athletic Directors, and all of our member schools for being here today.

As we step into this year's Constitution Meeting, I want to take a moment to reflect on the current state of the Canyon Athletic Association—where we are, what we have accomplished, and where we are headed as an organization.

First and foremost, the CAA continues to grow as a platform for education-based athletics across the state of Arizona. With three full seasons of play—fall, winter, and spring—and a wide range of sports offerings, we are providing more opportunities than ever before for student-athletes to compete, develop, and represent their schools with pride.

This past year, our focus has been centred on consistency, structure, and service to our member schools.

We have continued to strengthen our operational systems, most notably through the use of Bound as our athletic management platform. This has allowed for improved scheduling, communication, roster management, and overall transparency across the association. The goal remains simple—make it easier for you, as Athletic Directors, to manage your programs efficiently while ensuring compliance with our Constitution and Bylaws.

In addition, we have continued to invest in resources and communication tools, including the Athletic Director Handbook and the CAA website, ensuring that all policies, procedures, and expectations are accessible and clear to our membership.

One area we are particularly proud of is the continued growth of the CAA Network and the CAA Morning Show. This initiative is about more than exposure—it is about telling the stories of our student-athletes, highlighting programs, and truly living out our mission of *Building Communities Through Sports*. We encourage all member schools to continue engaging and submitting content so we can showcase the incredible work happening across our association.

From a championship standpoint, we have continued to elevate the experience for our student-athletes—whether that is through improved venues, event operations, or the overall presentation of our state championships. These moments matter, and we are committed to making them memorable and meaningful.

We have also taken important steps forward in student-athlete safety, including the approval and implementation of the HeadStrong Concussion Insurance Program for the 2026–2027 school year. This program provides enhanced coverage and support for our athletes and reflects our commitment to prioritizing their well-being both on and off the field.

From a governance standpoint, today is one of the most important days of the year.

The Constitution and Bylaws are the foundation of our association. As outlined in Article 2, it is the responsibility of this body—our member schools—to review, vote, and ultimately shape the direction of the CAA. Your participation today is not only required, it is also essential to maintaining the integrity and accountability of our organization.

At the same time, we recognize that we are operating in a rapidly evolving landscape. The growth of athletics across Arizona, increased competition, and the changing needs of schools require us to remain adaptable, proactive, and aligned as an association.

We have had challenges—membership fluctuations, scheduling complexities, and operational demands—but through those challenges, we remain focused on stability, growth, and delivering value to our member schools.

Our priorities moving forward are clear:

- Strengthening membership retention and growth
- Enhancing competitive balance across divisions
- Continuing to improve communication and operational efficiency
- Elevating the student-athlete and championship experience
- Maintaining alignment with education-based athletics and NFHS standards

Most importantly, we remain committed to supporting you—our Athletic Directors—as leaders within your schools and communities.

None of this is possible without your partnership.

Your work on your campuses, your commitment to your students, and your willingness to engage in this process are what make the CAA successful.

As we move through today's agenda, I encourage open dialogue, thoughtful discussion, and a shared focus on what is best for our student-athletes and member schools.

Thank you for your leadership, your professionalism, and your continued belief in the Canyon Athletic Association.

2.4 CAA EXECUTIVE BOARD

2.4 CAA EXECUTIVE BOARD Based on a rotating number of board seats available each year, the CAA membership will elect members (s) to serve on the Executive Board. The Board consists of seven members representing the CAA member schools. The Executive Board oversees all operations of the CAA and has oversight of the Executive Director and CAA Staff.

Upon a motion duly made and seconded, the CAA members voted to fill the open seats on the CAA Executive Board. These newly elected board members will start their term in July 2026.

Keven Barker , Ridgeline Academy	Elected
Nikki Foster , Leading Edge Academy District	Elected

Verification: Attached document.

● **Article 34 – Financial Report**

- The Annual Operating Budget for the 2025–2026 school year has been posted in a shared file for all member schools to review, providing transparency into the association’s current financial status and budget progress.
- The Executive Director reviewed the financial position of the Canyon Athletic Association and highlighted the organization’s continued commitment to fiscal responsibility. Through strategic planning, careful budgeting, and responsible allocation of resources, the association has been able to maintain financial stability while continuing to support and enhance member services.
- Discussion also included the association’s ongoing efforts to operate efficiently without significantly increasing costs to member schools. This approach reflects the CAA’s commitment to delivering value while being mindful of the financial impact on its membership.
- The association will continue to monitor financial performance closely and make informed decisions that support long-term sustainability and the mission of education-based athletics.

ARTICLES

Note: Upon a motion duly made and seconded, the CAA member schools present voted on the following proposed bylaw updates, additions, and/or removal requests in accordance with Article 2 of the Constitution.

Article 34 Finance:

34.5 Annual Operating Budget Review: [Article 34 YTD \(1\).pdf](#)

34.2.2. Referee Fee

Request to increase the administrative service fee from \$5.00 to \$7.00 per official per game.

Vote: 82 (Approved)

Verification Link: [HS_CONSTITUTION_VOTING.pdf](#)

[JH_CONSTITUTION_VOTING_\(ALL_ART2026-03-30_14_51_05.xlsx - Sheet1...](#)

Article 2 - Organization of the Association

Motion to Review: 2.2 Terms of Membership

The request to create permanent wording for the Terms of Membership.

2.2 TERMS OF CAA MEMBERSHIP – The terms of CAA membership for public, private, parochial, and BIE schools shall be as follows:

Public Schools – The attendance zone boundaries shall be determined by the governing board of that school.

Private, Parochial, and Public Charter Schools – The attendance zone boundaries shall be the county in which the school is located.

BIE Schools – The attendance zone boundaries shall be determined by the Bureau of Indian Affairs.

All member schools shall voluntarily abide by all rules and regulations of the CAA.

2.2.1 Should the CAA Executive Board determine that a member school has willfully or persistently violated the CAA Constitution and Bylaws, it may expel said school from the CAA.

2.2.2 The CAA Executive Board shall assign member schools to the proper Divisions according to the CAA Constitution and Bylaws. The association shall assign the member school to a Region.

2.2.3 Membership becomes official and operative after the payment of dues at the beginning of the school year in which a membership application was submitted and approved.

2.2.4 The school may schedule interscholastic athletics and activities for the school year following the approval of membership. 2025-2026

CAA Article 2 2.2.5 A CAA member school may be a member of any other interscholastic association or organization that sanctions or regulates any sport or activity sanctioned by the CAA

Vote: 95 (Approved)

Verification Link: [PDF HS_CONSTITUTION_VOTING.pdf](#)

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Article 3 - Role and Responsibilities of Executive Board and Executive Director

Review: 3.6 Adding / Removing - Executive Director

The request to add governance and oversight bylaws as written in the document provided:

[REMOVED]

The following sections have been removed in their entirety:

3.6.7 Vote of Confidence Process

3.6.7.1

3.6.7.2

3.6.8 Candidate Filing and Election Procedures

[ADDED]

3.6.10 Governance and Oversight

To ensure transparency, accountability, and alignment with the mission of the Canyon Athletic Association (CAA), the following governance structure shall apply to the Executive Director:

3.6.10.1 The Executive Director shall be formally employed by the CAA Executive Board and shall report directly to the Executive Board.

3.6.10.2 *The Executive Board shall have sole authority and responsibility for the recruitment, hiring, contract negotiation, and establishment of employment terms for the Executive Director.*

3.6.10.3 *The Executive Board shall establish and implement a formal annual performance evaluation process for the Executive Director. Such evaluation shall be based on clearly defined criteria, including but not limited to:*

- *Organizational leadership*
- *Operational effectiveness*
- *Financial management*
- *Strategic implementation*
- *Compliance with the CAA Constitution, Bylaws, and policies*

3.6.10.4 *Any contract extensions, renewals, or termination of employment for the Executive Director shall require approval by a majority vote of the Executive Board.*

3.6.10.5 *The Executive Director shall not participate in any discussion, deliberation, or vote related to their own employment, evaluation, compensation, or contractual status.*

3.6.10.6

The Executive Board shall conduct all employment actions related to the Executive Director in accordance with established conflict of interest policies and applicable state and federal laws.

Vote: 95 (Approved)

Verification Link:  [HS_CONSTITUTION_VOTING.pdf](#)

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Adding - 3.7 - Legislative Council

The request to approve the attached bylaws:

[High School Council Recommendations - Google Docs](#)

Vote: 81 (Approved)

Verification Link:  [HS_CONSTITUTION_VOTING.pdf](#)

 [JH_CONSTITUTION_VOTING_\(ALL_ART2026-03-30_14_51_05.xlsx - Sheet1.pdf](#)

Article 5 - Student Eligibility

Review: 5.5.11 - Transfer

The request to approve a change in transfer for eligibility.

5.5.11 If a student transfers from a CAA member school to a non-CAA member school, and later transfers back to the original CAA member school, this return transfer shall not be classified as a transfer for eligibility purposes.

5.5.11.1 A transfer form must be submitted before the student can compete in the CAA.

Vote: 36 (Approved)

Verification Link:  [HS_CONSTITUTION_VOTING.pdf](#)

5. 5.12 - Recruitment

The request to approve:

5.12 RECRUITMENT

5.12.1 Contact Defined: Recruitment is defined as the act of influencing a student to transfer from one CAA member school to another in order for the student to participate in interscholastic athletics.

5.12.1.1 In-Season Contact No school administrator, athletic coach, or employee of a CAA member school shall engage in recruitment—either directly with a student or indirectly through parents, legal guardians, common school employees, or directors of summer athletic programs—to influence the student’s choice of school.

5.12.1.2 Out-of-Season Contact: Out-of-season begins the first business day after the last game is played in that sport. A school administrator, athletic coach, or employee of a CAA member school shall engage in recruitment, either by direct contact with a student or indirectly through parents, legal guardians, common school employees, or directors of summer athletic programs, to influence the student’s choice of school.

5.12.1.3 School Communication Protocol: The receiving school must initiate communication with the sending school.

5.12.1.4 Junior High/Middle School Contact: A high school coach may not initiate contact with a student at a junior high/middle school or with the student’s parents about attending the high school.

Exception: It is not a violation for a coach to have normal community contact with a student who attends a junior high/middle school within the same school system.

5.12.2 Student Eligibility: If the recruitment rule is violated, the student will be deemed ineligible at a CAA member school until reinstated by the CAA Executive Board.

5.4.2.2 School Consequences: If school personnel condone or actively engage in recruitment, or if a school utilizes a recruited student, the school shall be subject to disciplinary action by the CAA Executive Board.

5.12.3 Equal Contact Procedures: Contact procedures used in soliciting students to enroll in any public, private, or parochial school shall be the same for all students.

5.12.4 Attendance at Athletic Events: Any high school may allow all students from any junior high or middle school to attend its athletic events without charge.

Vote: 35 (Approved)

Verification Link: [PDF HS_CONSTITUTION_VOTING.pdf](#)

Article 8 - SCRIMMAGES, REGULAR SEASON CONTESTS, TOURNAMENTS

Review: Adding start time regulations to varsity contests

The request to approve the following addition in contest start time at the high school level:

X.X Varsity Contest Start Times

To promote consistency in scheduling and to address ongoing officials' availability and assignment challenges, the Canyon Athletic Association (CAA) has established standardized start times for varsity-level contests.

X.X.1 Applicable Sports

This policy applies to the following varsity sports:

- Basketball
 - Girls Volleyball
 - Boys Volleyball
 - Football
-

X.X.2 Standard Start Times

- Doubleheader Contests – Varsity contests shall begin at 5:30 PM when scheduled in conjunction with a sub-varsity contest.
- Single Varsity Contests – Varsity-only contests shall begin at 6:30 PM.

X.X.3 Purpose and Rationale

These standardized start times are implemented to:

- Maximize the availability and efficient assignment of game officials
- Reduce scheduling conflicts across multiple contests and locations
- Improve overall game-day operations for member schools and officials
- Support retention and recruitment of officials by creating predictable scheduling windows

X.X.4 Exceptions and Adjustments

The CAA may approve alternative start times when necessary due to:

- Facility limitations
- Travel considerations
- Weather or environmental conditions
- Mutual agreement between participating schools with prior CAA approval

X.X.5 Compliance

All member schools are expected to adhere to established varsity start times. Failure to comply may result in review by the CAA and potential scheduling adjustments.

Vote: 23-12-4 (Approved)

Verification Link: [PDF HS_CONSTITUTION_VOTING.pdf](#)

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8.2 Regular Season Contests 8.2.1

Once the mandatory schedule is released to the member schools, the following procedures should be followed.

8.2.1.1 Athletic Director will be responsible for communicating and scheduling all mandatory games.

8.2.1.1.1 Failure to schedule a mandatory game will result in postseason ineligibility

8.2.1.1.2 Refer to Article 10 for further penalties

8.2.1.2 Once a game has been agreed upon, the athletic director will enter his home games into Bound.

8.2.1.3 This process must be accomplished by the deadline posted on the CAA Calendar

The request to approve the above for regular-season contests.

Vote: 83 (Approved)

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Article 8 – Add New Section 8.6.3 (Forfeitures & Rankings Clarification)

8.6.3 Forfeitures and Impact on Rankings

8.6.3.1 A contest declared a forfeit shall count toward a team's overall win/loss record.

8.6.3.2 A forfeited contest shall NOT count toward CAA State Rankings, power rankings (DKC), or postseason seeding criteria.

8.6.3.3 Forfeited contests may be recorded for scheduling and minimum game requirement purposes but will be excluded from all ranking calculations.

8.6.3.4 Additional penalties, fines, or sanctions related to forfeitures shall be governed under Article 10 – Violations and Penalties.

The request to approve the above for regular-season contests:

Vote:81

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Article 10 - Forfeitures

10.X.5.1 A school that cancels 20% or more of its varsity contests in a season (with or without mutual consent) shall be:

- Ineligible for postseason play in that sport for that season
- Subject to further review by the Executive Board

The request to approve the addition of the excessive cancellation article:

Vote: 36 (Approved)

Verification Link: [PDF HS_CONSTITUTION_VOTING.pdf](#)

Article 13 - Classification of Member Schools

13.6 Competitive Balance Adjustment (CBA)

The Canyon Athletic Association shall utilize a Competitive Balance Adjustment (CBA) model to ensure equitable and educational-based competition across all divisions.

13.6.1 Competitive Balance Index (CBI)

Each member school's program shall be evaluated using a Competitive Balance Index (CBI), which may include but is not limited to:

- 13.6.1.1 Win percentage over a two-year period
- 13.6.1.2 Postseason advancement and championship participation
- 13.6.1.3 Point differential (with sport-specific caps applied)
- 13.6.1.4 Strength of schedule, including CAA ranking systems (e.g., DKC ratings)

The request to add in

13.6 Competitive Balance Adjustment (ADD THIS ABOVE 13.7)

Vote: 88 (Approved)

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Review: Junior High / Varsity shared student athletes - bylaws

Upon a motion duly made and seconded by the CAA members, the request to adjust the language presented in the bylaw.

5.X.X Junior High Participation at the Varsity Level

A member school that utilizes Junior High student-athletes in varsity-level competition within a sport shall be subject to competitive balance review by the CAA.

5.X.X.1

If a school consistently utilizes Junior High student-athletes at the varsity level, the CAA may assign that program to the next higher division for that sport.

5.X.X.2

This adjustment is intended to maintain competitive equity and does not restrict student participation opportunities.

5.X.X.3

The CAA Executive Board shall have final authority in determining division placement based on roster composition, competitive results, and program structure.

Vote: 35 (Approved)

Verification Link:  [HS_CONSTITUTION_VOTING.pdf](#)

Article 15

All-State Selection Process

Review: Report out [#6 article-15 -all-state-and-all-region-teams-\(revision\)--\(2\).pdf - Google Drive](#)

Upon a motion duly made, and seconded, by the CAA members the request to approve All-State and All-Region Teams.

Vote: 31

Verification Link:  [HS_CONSTITUTION_VOTING.pdf](#)

Article 17 – Basketball

Motion to Review: Postseason update

17.10.1.6 Single elimination tournaments shall be used to determine each championship.

The request to approve the article listed above.

Vote: 31 (Approved)

Verification Link:  [HS_CONSTITUTION_VOTING.pdf](#)

17.10.1.7 HS Boys' and Girls' basketball shall utilize a (35 sec) shot clock for all divisions. If a high seed site does not have use of a shot clock, that game must be moved to a site with a shot clock.

The request to approve the article listed above.

Vote:21 (Approved)

Verification Link:  [HS_CONSTITUTION_VOTING.pdf](#)

17A - Basketball Prep Programs - Division Placement

Review: Any school program whose primary focus is basketball only will compete in the Open/National division before offering a team at the Varsity level in CAA. Teams that strictly have JV players may compete in JV only.

The request to approve the article listed above.

Vote:36 (Approved)

Verification Link:  [HS_CONSTITUTION_VOTING.pdf](#)

Headstrong - Concussion coverage

The CAA members to approve the Implementation of Article 34.

Vote: 79 (Approved)

Verification Link: [PDF HS_CONSTITUTION_VOTING.pdf](#)

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Speech and Debate competitions in the CAA.

Upon a motion duly made, and seconded, by the CAA members to approve the addition of Speech and Debate competition in the CAA.

Vote: 32

Verification Link: [PDF HS_CONSTITUTION_VOTING.pdf](#)

State Rankings Review:

DKC Ratings to seed all state tournaments in the CAA except in the following sports: Tennis, Swimming, Cross Country, Track and Field, Cornhole, Chess, and Golf.

Vote: 28 (Approved)

Verification Link: [PDF HS_CONSTITUTION_VOTING.pdf](#)

Registration and Scheduling:

The CAA members voted to approve the 2-year block schedule model.

Vote: 36 (Approved)

Verification Link: [PDF HS_CONSTITUTION_VOTING.pdf](#)

It Starts with Us - Sportsmanship Campaign 26-27 school year

- Article - 12

 [CAA - It Starts with us.pdf](#)

The CAA members voted to approve the Sportsmanship Campaign for the 26-27 school year.

Vote: (Need HS Vote) / 47 (Approved)

Verification Link:

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There being no further business, and on a motion duly made, seconded, and carried, the meeting adjourned at 2:06 PM

Respectfully submitted,

Randall Baum, CAA Executive Director